

Freelance@DB E&C privacy statement

The business purpose of DB Engineering & Consulting GmbH (DB E&C) is the management of infrastructure projects in the fields of construction engineering and equipment technology for passenger and freight rail transport, and management and system consulting in the context of mobility and rail logistics.

Freelancers are used alongside employees of DB Engineering & Consulting GmbH to provide staffing for bids and projects. Freelancers work on assignments for our company as self-employed persons under a contract for services or a contract for work and services.

Freelance@DB E&C is a DB E&C-specific tool, which allows interested parties to save their profile, resume and further documents at their own initiative to apply for work as an independent contractor at DB Engineering & Consulting GmbH.

Freelance@DB E&C consists of three components: the Freelancer Portal, which is a web application where freelancers can enter their data, an interface for encrypted data transfer between the portal and the freelancer database, and the freelancer database on the DB Engineering & Consulting GmbH intranet.

In this privacy statement, we inform you about what information we will collect from you, how we will use it and how you can object to the use of your data if you apply as an independent contractor with DB Engineering & Consulting GmbH.

Who collects and processes your personal data?

The controller responsible for processing your data is DB Engineering & Consulting GmbH, Part of the DB E.C.O. Group, EUREF-Campus 14, Torgauer Str. 12-15, 10829 Berlin, Germany.

Dr. Marein Müller is the appointed data protection officer.

If you have any questions or suggestions concerning the privacy policy of Freelance@DB E&C, please contact DB Engineering & Consulting GmbH's data privacy team at datenschutz.db-ec@db-eco.com

What data do we collect and why do we process it?

We use your personal data, which you enter or upload yourself via the Freelancer Portal, exclusively for processing your online registration as an independent contractor and for the purpose of finding and offering you a suitable assignment opportunity in connection with your application as an independent contractor with DB Engineering & Consulting GmbH.

The purpose of Freelance@DB E&C is to store the freelancer profile entered by you, including the associated resume and other documents, and to use it to staff business projects in which DB Engineering & Consulting GmbH is involved, in particular to recruit project partners to participate in national or international projects of DB Engineering & Consulting GmbH or to apply jointly for projects that have been put out to tender by third-party clients.

Freelancer Portal

The Freelancer Portal is the web page on which the data is entered. The Freelancer Portal uses OAuth2 authentication and the identity providers of a social network (Facebook, Microsoft, Google LinkedIn) for login. You authenticate yourself to one of the identity providers (IdP) by entering your login for that IdP. Only the name and address of the Freelancer Portal will be transferred to the identity provider during login. The identity provider (IdP) transmits only the following data to the Freelancer Portal: name, preferred username, given name, family name, email. In the Freelancer Portal, only the preferred username is actively used as an internal identifier on the Freelancer Portal.

The Identity Provider (IP) will only transfer the following data to the Freelancer Portal: name, preferred username, given name, family name, email. Only the preferred username is actively used as an. Only data required for the login will be transmitted; no other data will be transmitted.

By registering with the Freelancer Portal, you are applying to work with us as an independent contractor within the scope of our business activities and the assignment opportunities you have chosen. We will use only the information that you have provided to us directly by filling out the entry form and uploading your resume and any other documents.

The Freelancer Portal is your access point for entering, changing and deleting your profile data, which only you can enter and change. You can delete your profile at any time, which will terminate your application to work with us as an independent contractor. Your data will not be transferred to the freelancer database until you submit your complete profile, including uploading your resume.

The following information will be collected:

- Form of address
- Title
- Last name
- First name
- Date of birth
- Place of birth
- Country of birth
- First and second nationality
- Street, number
- Postal code
- Place
- Country
- Whether you are a former employee of Deutsche Bahn
- Phone
- E-mail
- Languages
- Vocational training
- Academic training
- Professional overview
- Project experience
- Functional competencies
- Other qualifications
- IT skills
- Memberships in professional associations

- Interest in international assignments
- Availability and costs
- Resume and documents in your portfolio

Required information on the Freelancer Portal is indicated by an asterisk (*).

By voluntarily and autonomously creating a profile on the Freelancer Portal, you are consenting to have your data stored and used as described. The legal basis for processing and using your data is your consent pursuant to Article 6 (1) a) of the General Data Protection Regulation (GDPR). You can withdraw your consent at any time by deleting the profile you created. You can also notify us of your withdrawal of consent by e-mail to freelance@db-eco.com or by mail to

DB Engineering & Consulting GmbH, Part of the DB E.C.O. Group, Freelancer Database, EUREF-Campus 14, Torgauer Strasse 12-15, 10829 Berlin, Germany.

MQTT broker

Transport encryption is used to transfer data between the Freelancer Portal and freelancer database, the two technical components.

Freelancer database

The freelancer database is used to store the profiles of independent contractors, including uploaded resumes and any additional documents, which can then be searched and output for possible independent contractor assignments. Profiles and other documents are accessed by our operational resource managers and project managers for this purpose.

If you are eligible for a business project, we will contact you regarding possible collaboration at the contact information you provided. If we reach an agreement with you, we will use your data as part of contractual and pre-contractual measures for bid submission.

The legal basis for this is Art. 6 (1) b) of the GDPR. Data will be processed at your request, and processing is necessary for performance of the purpose of the contract or the performance of pre-contractual measures. Performance would not be possible without the provision of this data.

For technical reasons, each time you log in, the login date must be saved. The legal basis for processing your data is Art. 6 (1) f) of the GDPR, specifically the legitimate interests pursued by DB Engineering & Consulting GmbH, Part of the DB E.C.O. Group, to ensure and optimize the functionality of the Freelancer Portal.

Do we share your data with third parties?

Contract processing generally requires the use of contract processors reporting directly to us, for the IT-side application management of the Freelancer Portal for example, and other parties involved in contract performance.

External service providers that process data on our behalf are carefully selected by us and are subject to strict contractual obligations. The service providers follow our instructions, and this is ensured through strict contractual provisions, technical and organizational measures and additional monitoring.

Furthermore, we will share your data only if you have provided your express consent or if we are required to do so by a statutory provision or for the purpose of the performance of contractual or pre-contractual measures.

Transfer of personal data to a third country

Resource managers and project managers outside the European Union or European Economic Area (EU/EEA) may also access the database within the scope of use of Freelance@DB E&C to fulfill the purposes of the database. Resumes and other documents will also be sent from Germany to countries outside the EU/EEA in calls for bids, in particular to recruit project partners to participate in national or international projects of DB Engineering & Consulting GmbH or to apply jointly for projects that have been put out to tender by third-party clients. Under data protection law, this constitutes data transfer to third countries. Please note that resource managers are not on site in all countries and instead may be responsible for several countries within their regional area of responsibility.

The same level of data protection applies within the EU and EEA. Please note, however, that data protection standards may be different in countries outside the EU and EEA and may be lower in some cases. Even within the EU and EEA, some data protection provisions may differ despite an equivalent level of data protection.

By giving consent during the registration process, you consent to have your data transferred to countries other than the EU and EEA.

Data storage

We store your data only for as long as is necessary to fulfill the purpose for which the data was collected (as part of a contractual relationship, for example) and/or to comply with legal requirements.

As a general rule, if you are inactive on the Freelancer Portal for a period of 24 months (expiration period), your profile and other documents will be deleted automatically, effectively terminating your involvement with Freelance@DB E&C. We will send you an e-mail approximately six weeks beforehand, asking you to renew your consent before the expiration date if you are still interested in working with us. If we do not receive this consent, we will delete your profile and your other documents in Freelance@DB E&C when the 24 month period expires.

Your decision to provide us with your profile and other documents is entirely voluntary. You can delete your profile and the other documents in the Freelancer Portal yourself at any time, which will terminate your application for an assignment as an independent contractor with DB Engineering & Consulting GmbH. Alternatively, you request to have your profile and other documents deleted. To do so, send your request by e-mail to freelance by mail to DB Engineering & Consulting GmbH, Part of the DB E.C.O. Group, Freelancer Database, EUREF-Campus 14, Torgauer Strasse 12-15, 10829 Berlin, Germany.

Note regarding cookies

Cookies are small files that web pages can store on your computer. The software used for the Freelancer Portal uses session cookies. A session cookie is valid for a server session; once the session is terminated, the session cookie is also deleted.

What rights do you have?

You can request information regarding what kind of data is stored about you.

You can request to have your personal data corrected, deleted or its processing restricted (blocked) provided this is permitted by law and possible in the existing contractual relationship.

If you believe that the processing of your personal data violates data protection law, you have the right to lodge a complaint with a data protection supervisory authority, in particular pursuant to Art. 77 (1) DSGVO. The competent supervisory authority for DB Engineering & Consulting GmbH is:

Berliner Beauftragte für Datenschutz und Informationssicherheit
Alt-Moabit 59-61
10555 Berlin

You have the right to portability of the data that you have provided to us based on your consent or a contract (data portability).

Withdrawing consent: If you have given us your consent to process data, you can withdraw it at any time using the same method you used to give consent. Any processing of your personal data that took place from the time at which you granted your consent to the time at which you withdrew it will still be considered to have been lawful.

Objection: You have the right, on grounds relating to your particular situation, to object to the processing of personal data if the data is processed based on our legitimate interests or is necessary for the performance of tasks carried out in the public interest.

To exercise your rights in this regard, you may mail a letter to the following address:

DB Engineering & Consulting GmbH
Part of the DB E.C.O. Group
Freelancer database
EUREF-Campus 14
Torgauer Strasse 12-15
10829 Berlin, Germany

Alternatively, you can send an e-mail to the following address: freelance@db-eco.com.

Updates to our privacy statement

We will update this privacy statement to reflect modified features or changes to the legal situation. We therefore recommend that you review this privacy statement regularly. If your

consent is required or if components of the privacy statement contain provisions regarding the contractual relationship with you, changes will be made only with your consent.

Last updated: June 2023